

LOGON AND PASSWORD INFORMATION FOR CLIENT ACCOUNTS

We will NEVER request that you furnish us with logon and password information to any personal or business accounts, or to any of your personal information or data that is electronically accessed (by any kind of electronic device, software or other means of access).

If you receive a request to furnish such information and the source of such request purportedly was from anyone in this firm, DO NOT REPLY.

Instead:

1. Do not delete or destroy such request;
2. Use a “quarantine” feature on your computer to set aside any electronic request;
3. Immediately notify a software consultant (or law enforcement personnel) of such request; and
4. Notify this firm of such request.