# Connecting to an ACTEC Zoom Meeting via a Web Browser

*These directions are provided as an alternative method when a user has
difficulties connecting to Zoom when opening from their firm's email
or when audio feedback issues have been noticed/reported.*

1. Write down the **Meeting ID** and **Password**.
   - If applicable, disconnect Citrix (This will generally provide better results than working through your firm's server if it is Citrix-based.)
2. Open web browser to **actec.zoom.us**, then **Join**
3. Enter **Meeting ID**
4. Select **Join**
5. Click "**cancel**" in response to "Open zoom.us app?" then "**start from your browser**" (see image below)
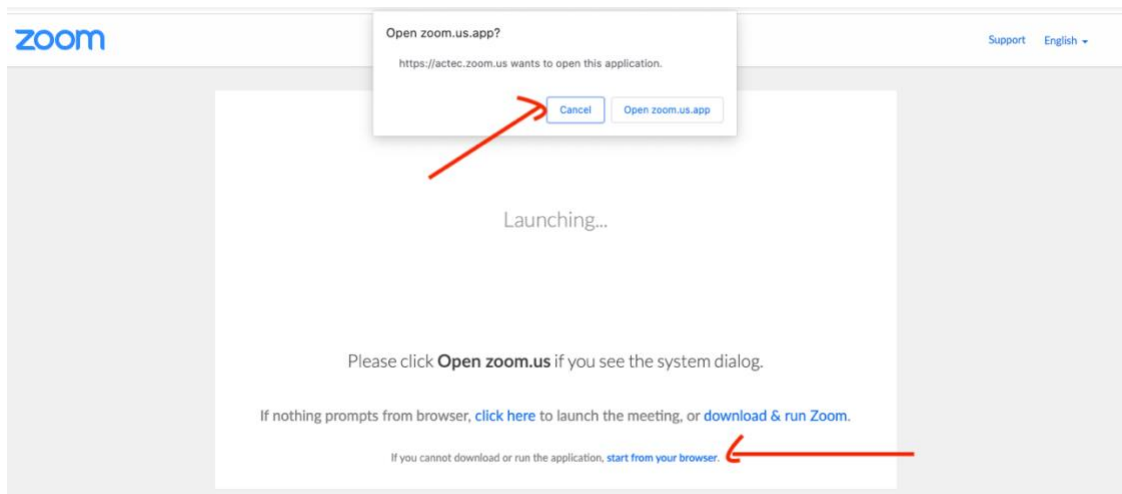
6. Add **name** and **password** if asked
7. Select **Join Audio by Computer** button
8. "Actec.zoom.us wants to Use your microphone" – select **Allow** (the browser may also ask for access to the microphone – select OK or allow)
9. Lower right corner is a video camera. Click on **Start Video**, then select **Allow** when actec.zoom.us asks to use your camera (the browser may also ask for access to the microphone – select OK or allow)